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| Client name:        | D.O.B        | Agency/Team:        |
| Therapist:       | Date:       | Item scored:        |
| Current equipment:        |
| For prescription of Communication / Mounting and Computer Access Technology usethe “*Priority scoring communication and assistive technology*”form |
| Priority scoring | Column 1Risk of consequence to client/ carerwithout requested equipment / home modification is:(Rate risk using tables on page 2) | Column 2Independence & function for client &/or carer without requested equipment is: | Column 3Frequency The equipment is to be used: | Column 4Timing / deterioration / growth for the client is: |
| 0 | [ ]  Nil risk | [ ]  No different |  | [ ]  Stable condition  |
| 1 | [ ]  Low risk |  | [ ]  At least 3 times per week | [ ]  Currently slowly progressive / deteriorating condition / developing deformity / client growing out of equip / more advanced language functions required  |
| 2 | [ ]  Moderate risk | [ ]  Less efficient performing the task OR denied opportunity to learn independent community living skills | [ ]  Daily  | [ ]  Transitioning to school / kindy / rapidly deteriorating condition.  |
| 3 | [ ]  High risk  | [ ]  Unable to perform the task OR denied demonstrated improvement in independence | [ ]  All through the day |  |
| 12 | [ ]  Extreme RiskImmediately send a brief explanation of the extreme risk caused as a consequence of non provision justifying the high priority to the Equipment Program (eg if Hospital discharge causes extreme risk), using “Urgent” in email subject header |
| Priority score required for all Cat 2 Prescriptions **Column 2, 3 & 4:** seescoring example in the *“Priority score guidelines Adults equipment”***Switches/mount:** Always score for main item (ie powered wheelchair) when combining items or as add-on to existing item. | Column 1 (from page 2) (please complete)Risk Identified (describe) -      Consequence -      Probability -      Priority score:      Total of scores for ticked boxes |

How to score Column 1: Risk of consequence to client / carer

Use Tables 1 and 2 below to estimate the consequence and probability of harm caused to the client / carer in their current state without provision of equipment / home modifications. Then use Table 3 below todefine risk level & enter into Column1of the Equipment Program Priority Score form.

1. Select the most likely consequence to client / carer in their current state (ie without equipment / home mods)

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| Table 1: A consequence of not providing equipment / home modifications to the client may be: |
| Consequence | Description |
|  Catastrophic | Exposure to an immediate hazard that may result in multiple deaths. |
| Major | Increased long term dependency. Requires hospitalisation. Exposure to an immediate hazard that may result in an injury requiring significant medical treatment or death. |
| Medium | Permanent lessening of physical ability. Increased dependency in the short term. Some services are not delivered to customers. Potential exposure to a hazard that may result in an injury requiring a minor operation. |
| Minor | Increased level of care / monitoring. Some services to customers are delayed. Essential need may result in a minor injury or medical treatment being required. |
| Insignificant | Near miss, no injury. No increase in care. Non-essential item affected not likely to result in injury or medical treatment being required. |

1. Select the current probability of consequence occurring to client

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| Table 2: The probability of consequence occurring to Client (irrespective of number of workers) is currently: |
| Probability | Description |
| Almost certain | Expected to occur in most circumstances |
| Likely | Will probably occur in most circumstances |
| Possible | Could occur at some time |
| Unlikely | Unlikely in the foreseeable future |
| Rare | Occurrence requires exceptional circumstances |

1. Determine Level of Risk by plotting chosen Probability and Consequence on risk matrix below:

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| Table 3: Risk matrix: The risk level indicated by chosen Consequence and Probability is: |
| Probability | Consequence |
|  | Insignificant | Minor |  Medium | Major | Catastrophic |
| Almost Certain | **High**  | **High**  | **High**  | **Extreme**  | **Extreme**  |
| Likely | **Moderate**  | **Moderate**  | **High**  | **High**  | **Extreme**  |
| Possible | **Low**  | **Moderate**  | **Moderate**  | **High**  | **High**  |
| Unlikely | **Low**  | **Low**  | **Moderate** | **Moderate**  | **High**  |
| Rare | **Low**  | **Low**  | **Low**  | **Moderate**  | **Moderate**  |

1. Enter risk level (Low, Moderate, High or Extreme) into Column 1 on page 1.
2. Describe the risk that you have identified, and enter the consequence and probability into the table on page 1.